



## Oxenford State School – Parents & Citizens Association General Meeting Minutes

Date	Monday 12 September 2022 at 3:30pm
Attendance	Angela Geddes, Katherine Boocock, Christine New, Kathryn Lauritsen-Damm, Chauntel McIntyre, Patric Brady, Sarah Reed, Kristy Welsh, William Owen-Jones, Peta May
Apologies	Juan Pearson, Paul Boocock, Chester Hiki, Mark Boothman, Sharmain Brauer, Chloe Jones, Natalie Baker, Jodie Brennan, Kerry-Ann Hodda, Melanie Pearson
Meeting Chair	Angela Geddes & Katherine Boocock
Minutes By	Katherine Boocock
Meeting opened	3:30pm

P&C Vice President opened the meeting & advised that the P&C President was an apology. P&C Vice president welcomed members to the meeting & handed over to P&C Secretary to chair the remainder of the meeting.

### 1. Minutes of previous meeting

Distribution and confirmation of previous minutes of meeting dated 25<sup>th</sup> July 2022.

**Motion:** *That the minutes of the previous General Meeting be accepted as true and correct.*

Moved:	Kathryn Lauritsen-Damm	Seconded:	Chauntel McIntyre	Carried:	Yes
--------	------------------------	-----------	-------------------	----------	-----

### 2. Business Arising from Previous Minutes

None

### 3. Correspondence In/Out

#### Mail

Commonwealth Merchant Fee Statement  
BOQ Bank Statement

#### Emails

Email from P&C Queensland re Deductible Gift Recipient (DGR) – School building fund  
Email from P&C Queensland Grants officer re further information required for grant application  
Emails regarding Fathers Day stall  
Emails regarding Uniform Shop orders, invoices & stocktake  
Emails from Munch Monitor with invoices & queries  
Email regarding the new mural design  
Emails regarding events, disco, colour run & year 9 social  
Email from Woolworth with August activity statement  
Emails regarding special meeting to approve the uniform shop order – motion passed & ratified minutes  
Email from Cr William Owen-Jones regarding staff changes  
Email from Cr Mark Boothman confirming \$2,000 donation complete

#### 4. Business Arising for Correspondence

None

#### 5. President's Report

P&C Executive Decisions since last meeting.

- Approval to purchase staff treats for R U OK Day
- Approval to purchase mens products for Fathers Day Raffle for \$30
- Approval to book foam machines for Colour Run at \$1,060

- **Motion:** *Accept the P&C Executive Decisions since last meeting*

Moved:	Sarah Reed	Seconded:	Peta Mey	Carried:	N/A
--------	------------	-----------	----------	----------	-----

The P&C Secretary thanked Mark Boothman for his generous donation.

#### Decisions required:

- Proposed cost for Colour Run sunglasses - \$2 per pair for 540 pairs = \$1,080
- Stem purchases: Lego SPIKE Primes set of 3 - \$1,649.90
- Stem purchases: Ryze Education Drone & Obstacle Kit - \$1,299.90

**Motion:** *Accept the Presidents report as true and correct*

Moved:	Chauntel McIntryre	Seconded:	William Owen-Jones	Carried:	Yes
--------	--------------------	-----------	--------------------	----------	-----

#### 6. Treasurer Report

##### 1. Summary of matters arising from previous meeting

- Mark Boothman's Donation of \$2000 has been received
  - \$500 sent to the school for Under 8's day.
  - Remaining money to be used towards Pave Art.
- Fundraising funds from 2021 & so far 2022 has been transferred to BOQ.

##### 2. Financial Statements as at 31/08/2022

Commonwealth Bank	\$33,304.42
BOQ (School Project Fund)	\$27,903.28
Prepaid Cards	VISA \$65.05
	MASTERCARD \$40.00

Decision required regarding the closure of the Deductible Gift Recipient (DGR) which was established prior to the current P&C executive for school building fund. Action by Treasurer to advise P&C Queensland.

Financial reports are attached along with fully transparent figures.

P&C Financial & Treasurer Report attached.

**Motion:** *The P&C Financial Treasurer report is true and correct*

Moved:	Sarah Reed	Seconded:	William Owen-Jones	Carried:	Yes
--------	------------	-----------	--------------------	----------	-----

## 7. Subcommittee Reports

### 7.1 Book Club/Fair

Kathryn Lauritsen-Damm provided an update on how the Book Fair donations were being used to purchase fiction for young readers.

Book club in November and the P&C and school will promote pre-paid as preferred method of payment.

### 7.2 Uniform Shop

Angela has stepped down as Uniform Shop Convenor for personal reasons. We thank her very much for the time she put into the Uniform Shop.

Emma Holtman will be conducting the Uniform Shop trading for the remainder of the year.

Special P&C Meeting held 21/08/2022 to approve order of School Polo shirts which has now been placed.

Financial Statements: period: 27 May – End of Term 2 (including Stocktake adjustments)

Stock Sold	\$2,865.00
Stock on hand	\$35,279.16
Stock on Order	\$6,006.00
• Polos Ordered	

#### Decision required:

Approval to place orders for the following lines to ensure back-to-school stock is sufficient. Need to order Sports Polos, Skorts & Shorts.

Shorts; Qty 65,	Cost \$776.75
Skorts; Qty 58,	Cost \$1,061.40
Sports Polos; Qty 161	Cost \$2,210.53

Refer to Uniform Shop Report attached.

**Motion:** *The Uniform Shop report is true and correct & decisions for additional purchases*

Moved:	Sarah Reed	Seconded:	Chauntel McIntyre	Carried:	Yes
--------	------------	-----------	-------------------	----------	-----

### 7.3 Fundraising Report

Future fundraising

- 4 November 2022: Colour Run. The P&C will use the same company that was used last year
- 8 December 2022: Year 6 Social. The P&C will use the same food truck that was used last year. Cost of loaded fries is \$20 per person with fries and drink. Cost to remain \$20 for students with all other costs being picked up by P&C.

### 7.4 Grants – Chester Hiki

No update provided

### 7.5 Infrastructure

Water bubbler installed

## 8. Principal's Report: Patric Brady

The principal discussed the following topics,  
SORD School Online Reporting Dashboard  
Staffing for 2023  
COVID guidelines  
2023 Prep interviews and Transition Program  
2023 Student Leader process  
2022 Academic & Encouragement Awards Assembly  
2022 State Principals Conference

See attached full report from the Principal.

**Motion:** *Principal Report be accepted as true and correct*

Moved:	Chauntel McIntyre	Seconded:	Kathryn Lauritsen-Damm	Carried:	Yes
--------	-------------------	-----------	------------------------	----------	-----

## 9. Motions on Notice

None

## 10. General Business

Request to provide funding to support for musical scholarships, specifically 5 x strings students & 5 x band students.

**Motion:** *Approve the request to support musical scholarship outlined above*

Moved:	Chauntel McIntyre	Seconded:	Kathryn Lauritsen-Damm	Carried:	Yes
--------	-------------------	-----------	------------------------	----------	-----

Thank you to Juno Fidock for the Fathers Day Breakfast, which was a great success

Kristy Welsh confirmed planning has commenced for the potential musical production in 2023. No further information was provided.

William Owen-Jones confirmed the planning for Michigan Drive school carpark signage

## 11. Applications for New Memberships called by P&C Secretary (Katherine Boocock)

None

<b>Meeting Closed:</b>	4:45pm
<b>Next Meeting</b>	Monday 21 November 2022 at 6pm

**These minutes are endorsed as a true and accurate record**

<b>Signed:</b>	<i>A Geddes</i>	<b>Date:</b>	21 November 2022
<b>Name:</b>	Angela Geddes	<b>Position:</b>	President



## Treasurer Meeting Report

Date of meeting	12 September 2022
-----------------	-------------------

### 1. Summary of matters arising from previous meeting

- Mark Boothman's Donation of \$2000 has been received
  - \$500 sent to the school for Under 8's day.
  - Remaining money to be used towards Pave Art.
- Fundraising funds from 2021 & so far 2022 has been transferred to BOQ.

### 2. Financial Statements as at 31/08/2022

Commonwealth Bank	\$33,304.42
BOQ (School Project Fund)	\$27,903.28
Prepaid Cards	VISA \$65.05
	MASTERCARD \$40.00

### 3. Payments made since last meeting;

Purpose	Company	Amount	Notes
Disco & Father's Day Raffle	Woolworths	\$291.40	
Colour Run-Foam	BJ Sound & Lighting	\$1,060.00	
Year 6-Photobooth	Timeless Events	\$80.00	Deposit
Bubbler	Oxenford SS	\$2,670.00	
Quickbooks Monthly Payment	Quickbooks	\$80.00	X2 months
Polo Shirt Order	Branded	\$4,897.20	
Fathers Day stall items	Moon & Back	\$506.50	
Hats Order (Wide Brim)	Branded	\$1,918.13	
Hats Order (Bucket)	Branded	\$1,746.25	
<b>Total</b>		<b>\$13,249.48</b>	

### 4. Income received since last meeting;

Purpose	Amount
Uniform Shop Sales (to end of term 3 week 8)	\$2,865.00
Fundraising	\$7,771.85
Mark Boothman	\$2,000.00
<b>Total</b>	<b>\$12,636.85</b>

### 5. Pending Payments;

Nil

### 6. Matters for approval by P&C

- Closure of DGR

- P&C can no longer be a Deductible Gift Recipient (DGR)
- All funds raised via a DGR must be spent on school projects by 14/12/2022
- From my review of the BOQ bank statements no money was deposited received into the BOQ by means of DGR.
- All funds deposited are from P&C Fundraising, excluding a donation from Mark Boothman.
- Therefore, no funds to be spent and DGR status can be revoked.
- **Propose to revoke DGRG status, approval to be requested in P&C Meeting.**

## 7. General

Nil

## 8. Reports Attached

1. Reconciliation Report-Commonwealth Bank
2. Reconciliation Report-BOQ
3. Reconciliation Report-Prepaid Mastercard
4. Profit & Loss
5. Balance Sheet
6. Bank Statements-Commonwealth Bank
7. Bank Statements-BOQ

Signed:

Name: Christine New

Date: 11/09/2022

P&C President sign:

Name:

Date:



## Uniform Shop Monthly Report

Date of meeting	Monday 12 <sup>th</sup> September 2022
-----------------	--

### 1. Summary of matters arising from previous meeting

Angela has stepped down as Uniform Shop Convenor for personal reasons. We thank her very much for the time she put in to man the Uniform Shop.

Emma Holtman will be conducting the Uniform Shop trading for the remainder of the year.

### 2. Correspondence In/Out

Special P&C Meeting held 21/08/2022 to approve order of School Polo shirts which has now been placed.

### 3. Financial Statements as at end of Term 3 Week 08 trading

Stock Sold	\$2,865.00
Stock on hand	\$35,279.16
Stock on Order	Polos: \$6,006.00

### 4. Matters for approval by P&C

- a. Need approval place orders for the following lines to ensure back-to-school stock is sufficient. Need to order, Sports Polos, Skorts & Shorts. Sent proposed order to the Executive Team 6/09/2022, **response is pending.**
  - i. Suggested order (detailed report attached),
  - ii. Shorts; Qty 65, Cost \$776.75
  - iii. Skorts; Qty 58, Cost \$1,061.40
  - iv. Sports Polos; Qty 161 Cost \$2,210.53

Signed:

Name: Christine New

Date: 11/09/2022

P&C President sign:

Date:

# Oxenford State School P&C Association

## Inventory Valuation Summary

As of September 11, 2022

SKU	QTY	ASSET VALUE	CALC. AVG
Fleece Zip Jacket - Size 04	14.00	248.29	17.735
Fleece Zip Jacket - Size 06	35.00	806.84	23.0525714
Fleece Zip Jacket - Size 08	27.00	623.53	23.0937037
Fleece Zip Jacket - Size 10	33.00	761.93	23.0887879
Fleece Zip Jacket - Size 12	11.00	254.06	23.0963636
Fleece Zip Jacket - Size 14	13.00	300.47	23.1130769
Fleece Zip Jacket - Size 16	9.00	165.31	18.3677778
Fleece Zip Jacket - Size M	7.00	202.02	28.86
Fleece Zip Jacket - Size Small	10.00	289.06	28.906
Hat - Bucket -1- XXS/XS	25.00	268.75	10.75
Hat - Bucket -2- XS/S	60.00	776.68	12.9446667
Hat - Bucket -3- S/M	166.00	2,102.28	12.6643373
Hat - Bucket -4- M/L	66.00	886.36	13.429697
Hat - Bucket -5- L/XL	23.00	300.73	13.0752174
Hat - Wide Brim -1- XXS/XS	44.00	495.55	11.2625
Hat - Wide Brim -2- XS/S	48.00	604.58	12.5954167
Hat - Wide Brim -3- S/M	88.00	1,251.18	14.2179545
Hat - Wide Brim -4- M/L	63.00	952.53	15.1195238
Hat - Wide Brim -5- L/XL	44.00	649.50	14.7613636
Microfibre Jacket - Size 04	17.00	480.86	28.2858824
Microfibre Jacket - Size 06	15.00	436.58	29.1053333
Microfibre Jacket - Size 08	5.00	149.47	29.894
Microfibre Jacket - Size 10	14.00	410.51	29.3221429
Microfibre Jacket - Size 12	6.00	179.12	29.8533333
Microfibre Jacket - Size 14	11.00	319.60	29.0545455
Microfibre Jacket - Size 16	8.00	237.56	29.695
Microfibre Jacket - Size M	2.00	66.71	33.355
Microfibre Jacket - Size Small	4.00	115.80	28.95
Music Shirt - Size 04	5.00	154.00	30.80
Music Shirt - Size 06	8.00	246.40	30.80
Music Shirt - Size 08	16.00	492.80	30.80
Music Shirt - Size 10	5.00	154.00	30.80
Music Shirt - Size 12	3.00	92.40	30.80
Music Shirt - Size 14	3.00	92.40	30.80
Music Shirt - Size 16	0.00	0.00	
Music Shirt - Size 18	1.00	0.00	0.00
Polo Shirt - Size 02	40.00	643.83	16.09575
Polo Shirt - Size 04	82.00	1,608.87	19.6203659
Polo Shirt - Size 06	94.00	2,070.78	22.0295745
Polo Shirt - Size 08	81.00	1,776.22	21.928642
Polo Shirt - Size 10	112.00	2,440.42	21.7894643
Polo Shirt - Size 12	21.00	484.69	23.0804762
Polo Shirt - Size 14	45.00	1,039.38	23.0973333
Polo Shirt - Size 16	52.00	1,069.38	20.565
Polo Shirt - Size 18	16.00	323.64	20.2275
Shorts - Size 02	13.00	151.43	11.6484615
Shorts - Size 04	16.00	185.11	11.569375
Shorts - Size 06	14.00	150.18	10.7271429



# Oxenford State School P&C Association

## Inventory Valuation Summary

As of September 11, 2022

SKU	QTY	ASSET VALUE	CALC. AVG
Shorts - Size 08	19.00	220.15	11.5868421
Shorts - Size 10	37.00	539.36	14.5772973
Shorts - Size 12	20.00	214.55	10.7275
Shorts - Size 14	83.00	890.33	10.7268675
Shorts - Size 16	14.00	150.19	10.7278571
Shorts - Size Large	4.00	34.88	8.72
Shorts - Size X/L	3.00	0.00	0.00
Skorts - Size 03	10.00	173.00	17.30
Skorts - Size 04	10.00	173.00	17.30
Skorts - Size 06	13.00	224.91	17.3007692
Skorts - Size 08	14.00	242.20	17.30
Skorts - Size 10	12.00	128.68	10.7233333
Skorts - Size 12	21.00	225.29	10.7280952
Skorts - Size 14	27.00	326.12	12.0785185
Skorts - Size 16	8.00	119.90	14.9875
Sports Polo Bradman - Size 04	9.00	119.13	13.2366667
Sports Polo Bradman - Size 06	16.00	228.69	14.293125
Sports Polo Bradman - Size 08	13.00	182.53	14.0407692
Sports Polo Bradman - Size 10	15.00	214.41	14.294
Sports Polo Bradman - Size 12	10.00	132.30	13.23
Sports Polo Bradman - Size 14	9.00	144.00	16.00
Sports Polo Bradman - Size 16	17.00	271.94	15.9964706
Sports Polo Bradman - Size 18	1.00	17.00	17.00
Sports Polo Bradman - Size S	4.00	76.00	19.00
Sports Polo Elliott - Size 04	14.00	185.12	13.2228571
Sports Polo Elliott - Size 06	9.00	118.93	13.2144444
Sports Polo Elliott - Size 08	13.00	171.89	13.2223077
Sports Polo Elliott - Size 10	15.00	231.33	15.422
Sports Polo Elliott - Size 12	11.00	175.94	15.9945455
Sports Polo Elliott - Size 14	10.00	160.00	16.00
Sports Polo Elliott - Size 16	12.00	192.00	16.00
Sports Polo Elliott - Size 18	0.00	0.00	
Sports Polo Elliott - Size S	3.00	57.00	19.00
Sports Polo Fraser - Size 04	28.00	414.54	14.805
Sports Polo Fraser - Size 06	16.00	238.92	14.9325
Sports Polo Fraser - Size 08	8.00	114.45	14.30625
Sports Polo Fraser - Size 10	7.00	100.05	14.2928571
Sports Polo Fraser - Size 12	9.00	128.64	14.2933333
Sports Polo Fraser - Size 14	6.00	96.00	16.00
Sports Polo Fraser - Size 16	12.00	192.00	16.00
Sports Polo Fraser - Size 18	0.00	0.00	
Sports Polo Fraser - Size 22	5.00	85.00	17.00
Sports Polo Fraser - Size S	3.00	57.00	19.00
<b>TOTAL</b>		<b>A\$35,279.16</b>	

# Oxenford State School P&C Association

## Sales by Product/Service Summary

25 July - 11 September, 2022

	TOTAL						
	QUANTITY	AMOUNT	% OF SALES	AVG PRICE	COS	GROSS MARGIN	GROSS MARGIN %
Fleece Zip Jacket - Size 08	3.00	105.00	3.66492%	35.00	70.27	34.73	33.07619%
Fleece Zip Jacket - Size 10	2.00	70.00	2.44328%	35.00	46.18	23.82	34.02857%
Fleece Zip Jacket - Size 12	2.00	70.00	2.44328%	35.00	46.18	23.82	34.02857%
Fleece Zip Jacket - Size 16	1.00	35.00	1.22164%	35.00	18.36	16.64	47.54286%
Hat - Bucket -2- XS/S	3.00	60.00	2.09424%	20.00	37.13	22.87	38.11667%
Hat - Bucket -3- S/M	5.00	100.00	3.4904%	20.00	61.90	38.10	38.10%
Hat - Bucket -4- M/L	6.00	120.00	4.18848%	20.00	74.27	45.73	38.10833%
Hat - Bucket -5- L/XL	1.00	20.00	0.69808%	20.00	11.83	8.17	40.85%
Hat - Wide Brim -3- S/M	1.00	20.00	0.69808%	20.00	12.38	7.62	38.10%
Hat - Wide Brim -4- M/L	3.00	60.00	2.09424%	20.00	44.84	15.16	25.26667%
Music Shirt - Size 06	6.00	210.00	7.32984%	35.00	184.80	25.20	12.00%
Music Shirt - Size 08	4.00	140.00	4.88656%	35.00	123.20	16.80	12.00%
Music Shirt - Size 12	3.00	105.00	3.66492%	35.00	92.40	12.60	12.00%
Polo Shirt - Size 04	2.00	64.00	2.23386%	32.00	36.85	27.15	42.42188%
Polo Shirt - Size 06	3.00	96.00	3.35079%	32.00	63.53	32.47	33.82292%
Polo Shirt - Size 08	2.00	64.00	2.23386%	32.00	42.35	21.65	33.82813%
Polo Shirt - Size 10	7.00	224.00	7.8185%	32.00	140.54	83.46	37.25893%
Polo Shirt - Size 12	16.00	512.00	17.87086%	32.00	359.99	152.01	29.68945%
Polo Shirt - Size 14	7.00	252.00	8.79581%	36.00	161.70	90.30	35.83333%
Polo Shirt - Size 16	2.00	36.00	1.25654%	18.00	40.58	-4.58	-12.72222%
Polo Shirt - Size 18	3.00	96.00	3.35079%	32.00	54.44	41.56	43.29167%
Shorts - Size 06	1.00	16.00	0.55846%	16.00	10.73	5.27	32.9375%
Shorts - Size 08	2.00	32.00	1.11693%	16.00	22.70	9.30	29.0625%
Skorts - Size 06	2.00	40.00	1.39616%	20.00	34.60	5.40	13.50%
Skorts - Size 10	4.00	80.00	2.79232%	20.00	42.90	37.10	46.375%
Skorts - Size 14	2.00	40.00	1.39616%	20.00	24.16	15.84	39.60%
Sports Polo Bradman - Size 08	1.00	22.00	0.76789%	22.00	13.23	8.77	39.86364%
Sports Polo Bradman - Size 10	1.00	22.00	0.76789%	22.00	13.23	8.77	39.86364%
Sports Polo Elliott - Size 04	1.00	22.00	0.76789%	22.00	13.23	8.77	39.86364%
Sports Polo Elliott - Size 06	1.00	22.00	0.76789%	22.00	13.23	8.77	39.86364%
Sports Polo Elliott - Size 08	1.00	22.00	0.76789%	22.00	13.23	8.77	39.86364%
Sports Polo Elliott - Size 10	1.00	22.00	0.76789%	22.00	14.30	7.70	35.00%
Sports Polo Fraser - Size 10	1.00	22.00	0.76789%	22.00	14.30	7.70	35.00%
Sports Polo Fraser - Size 12	2.00	44.00	1.53578%	22.00	28.60	15.40	35.00%
<b>TOTAL</b>		<b>A\$2,865.00</b>	<b>100.00%</b>		<b>A\$1,982.16</b>		



								LW Reid		Branded		Tudor	
	Supplier	Sold during period	Qty on hand	Amount after period	Reorder cost per item	Reorder amount	Qty after order	Qty	Cost	Qty	Cost	Qty	Cost
Polo Shirt - Size 08	Branded	109.00	83.00	-26.00	21.91								
Polo Shirt - Size 10	Branded	91.00	112.00	21.00	21.79								
Polo Shirt - Size 12	Branded	84.00	21.00	-63.00	23.08								
Polo Shirt - Size 14	Branded	35.00	45.00	10.00	23.10								
Polo Shirt - Size 16	Branded	17.00	52.00	35.00	20.57								
Polo Shirt - Size 18	Branded	3.00	16.00	13.00	20.23								
Shorts - Size 02	LW Reid	19.00	13.00	-6.00	11.95	21	15	21	\$ 250.95				
Shorts - Size 04	LW Reid	13.00	16.00	3.00	11.95	12	15	12	\$ 143.40				
Shorts - Size 06	LW Reid	14.00	14.00	0.00	11.95	15	15	15	\$ 179.25				
Shorts - Size 08	LW Reid	7.00	19.00	12.00	11.95	5	17	5	\$ 59.75				
Shorts - Size 10	LW Reid	19.00	37.00	18.00	11.95	0	18	0	\$ -				
Shorts - Size 12	LW Reid	14.00	20.00	6.00	11.95	12	18	12	\$ 143.40				
Shorts - Size 14	LW Reid	0	83.00	83.00	11.95	0	83	0	\$ -				
Shorts - Size 16	LW Reid	2.00	14.00	12.00	11.95	0	12	0	\$ -				
Shorts - Size Large	LW Reid	0	4.00	4.00	11.95	0	4	0	\$ -				
Shorts - Size X/L	LW Reid	3.00	3.00	0.00	11.95	0	0	0	\$ -				
Skorts - Size 03	LW Reid	4.00	10.00	6.00	18.30	0	6	0	\$ -				
Skorts - Size 04	LW Reid	14.00	10.00	-4.00	18.30	15	11	15	\$ 274.50				
Skorts - Size 06	LW Reid	11.00	13.00	2.00	18.30	13	15	13	\$ 237.90				
Skorts - Size 08	LW Reid	18.00	14.00	-4.00	18.30	19	15	19	\$ 347.70				
Skorts - Size 10	LW Reid	8.00	12.00	4.00	18.30	11	15	11	\$ 201.30				
Skorts - Size 12	LW Reid	4.00	21.00	17.00	18.30	0	17	0	\$ -				
Skorts - Size 14	LW Reid	2.00	27.00	25.00	18.30	0	25	0	\$ -				
Skorts - Size 16	LW Reid	0	8.00	8.00	18.30	0	8	0	\$ -				
Sports Polo Bradman - Size 04	LW Reid	6.00	9.00	3.00	13.73	10	13	10	\$ 137.30				
Sports Polo Bradman - Size 06	LW Reid	14.00	16.00	2.00	13.73	13	15	13	\$ 178.49				
Sports Polo Bradman - Size 08	LW Reid	11.00	13.00	2.00	13.73	13	15	13	\$ 178.49				
Sports Polo Bradman - Size 10	LW Reid	11.00	15.00	4.00	13.73	11	15	11	\$ 151.03				
Sports Polo Bradman - Size 12	LW Reid	6.00	10.00	4.00	13.73	8	12	8	\$ 109.84				
Sports Polo Bradman - Size 14	LW Reid	4.00	9.00	5.00	13.73	7	12	7	\$ 96.11				
Sports Polo Bradman - Size 16	LW Reid	1.00	17.00	16.00	16.00	0	16	0	\$ -				
Sports Polo Bradman - Size 18	LW Reid	0	1.00	1.00	17.00	0	1	0	\$ -				
Sports Polo Bradman - Size S	LW Reid	0	4.00	4.00	19.00	0	4	0	\$ -				
Sports Polo Elliott - Size 04	LW Reid	7.00	15.00	8.00	13.73	8	16	8	\$ 109.84				
Sports Polo Elliott - Size 06	LW Reid	6.00	10.00	4.00	13.73	11	15	11	\$ 151.03				
Sports Polo Elliott - Size 08	LW Reid	6.00	14.00	8.00	13.73	8	16	8	\$ 109.84				
Sports Polo Elliott - Size 10	LW Reid	4.00	15.00	11.00	13.73	5	16	5	\$ 68.65				
Sports Polo Elliott - Size 12	LW Reid	7.00	11.00	4.00	13.73	8	12	8	\$ 109.84				
Sports Polo Elliott - Size 14	LW Reid	3.00	10.00	7.00	13.73	5	12	5	\$ 68.65				

	Supplier	Sold during period	Qty on hand	Amount after period	Reorder cost per item	Reorder amount	Qty after order	LW Reid		Branded		Tudor	
								Qty	Cost	Qty	Cost	Qty	Cost
Sports Polo Elliott - Size 16	LW Reid	0	12.00	12.00	16.00	0	12	0	\$ -				
Sports Polo Elliott - Size 18	LW Reid	0	0.00	0.00	0	0	0	0	\$ -				
Sports Polo Elliott - Size S	LW Reid	0	3.00	3.00	19.00	0	3	0	\$ -				
Sports Polo Fraser - Size 04	LW Reid	4.00	28.00	24.00	13.73	0	24	0	\$ -				
Sports Polo Fraser - Size 06	LW Reid	8.00	16.00	8.00	13.73	7	15	7	\$ 96.11				
Sports Polo Fraser - Size 08	LW Reid	9.00	8.00	-1.00	13.73	16	15	16	\$ 219.68				
Sports Polo Fraser - Size 10	LW Reid	4.00	7.00	3.00	13.73	12	15	12	\$ 164.76				
Sports Polo Fraser - Size 12	LW Reid	6.00	9.00	3.00	13.73	9	12	9	\$ 123.57				
Sports Polo Fraser - Size 14	LW Reid	3.00	6.00	3.00	13.73	10	13	10	\$ 137.30				
Sports Polo Fraser - Size 16	LW Reid	0.00	12.00	12.00	16.00	0	12	0	\$ -				
Sports Polo Fraser - Size 18	LW Reid	0	0.00	0.00	0	0	0	0	\$ -				
Sports Polo Fraser - Size 22	LW Reid	0	5.00	5.00	17.00	0	5	0	\$ -				
Sports Polo Fraser - Size S	LW Reid	0	3.00	3.00	19.00	0	3	0	\$ -				
<b>TOTAL</b>								284	\$ 4,048.68	0	\$ -	0	\$ -

Cost may differ with Postage & GST

# Oxenford State School

## Principal's Monthly Report

### September 2022 P&C Association General Meeting

#### **SORD**

School Online Reporting Dashboard – comparing LOA with other schools in South East Region.

#### **Staffing for 2023**

Staffing for 2023 is currently being work through based on predicted numbers. Student numbers look to decline in 2023 due to a larger Year 6 cohort leaving verses Prep 2023 enrolments. Schools will be staffed on Day 8 numbers. Day 8 in 2023 is Thursday February 2.

#### **Covid guidelines**

As per the updated national and [Queensland Health guidelines](#), from Friday 9 September 2022 the mandatory isolation period for COVID-19 will be reduced from 7 to **5 days**, when a person tests positive for COVID-19 and does not have symptoms.

As a result, any staff or students who test positive for COVID-19 from this Friday can return to their school (or other Department workplace) after completing 5 days of isolation, if no symptoms are present.

#### **2023 Prep Interviews and Transition Program**

Interviews have commenced and will continue into term 4. Transition dates are on Wednesday 16, 23 & 30 November. Current predicted prep enrolments are 66. This is approximately 7 less then this year.

#### **2023 Student Leader Process**

The process has started with current Year 5 students. As per previous years, I would like a P&C representative to be part of the School Captain Interview panel. The dates are as follows.

24 & 25 October	Captain Speeches
9 & 10 November	Captain Interviews
14 November	Sports Captain Speeches & Voting
17 November	Music Captain Interview

#### **2022 Academic & Encouragement Awards Assembly**

We will hold two assemblies for the awards this year. This is to allow for more room and for all students and parents to be comfortable for the entire assemblies. This will be confirmed by the end of Week 2.

Pre-Year 2 & Year 3-6- Monday December 5.

Each class will nominate an academic and encouragement award. With multi-age classes nominating for each year level.

The Olivia Douglas Spirit Award will be presented to a student from prep-year 2.

#### **2022 State Principal's Conference**

I will be attending the state principal's conference in October 10-12<sup>th</sup>-Monday (afternoon), Tuesday & Wednesday.

On Thursday October 13, the leadership team and other key staff will be at Helensvale SHS all day to tighten our cluster work and strengthen our vision and strategic direction between the schools.

#### **Financial Reports attached.**

#### **Term dates**

Year 1 Excursion	September 13
Free Dress Day	September 16
Term 3 concludes	September 16
Term 4 commences	October 4
Year 5 Camp	October 5-7

Art Show	October 19
Year 3 Excursion Currumbin	November 3
Colour Fun Run	November 4
Prep Excursion Paradise County	November 11
Gala IM Concert	November 29
Religious Instruction Concert	November 29
Swimming Carnival	November 30
Christmas Concert	December 1 (TBC)
Academic & Encouragement Awards	December 5
Meet the Teacher	December 6
Year 6 Graduation	December 6
Term 4 concludes	December 9



Patric A Brady  
Principal