



Thank you for joining the Oxenford State School P&C, we can't wait to have you onboard!

Name:

Address:

Phone: **Email:**

Membership: **New** **Renewal** (Please tick one)

I am a Parent / Guardian Staff Member Community Member (I'm over 18 years of age)

If applying as a Community Member, Date of Birth required:/...../.....

If a community member Blue Card Number: Expiry Date

CHILDREN ATTENDING IN 2024

| SURNAME | FIRST NAME | CLASS |
|---------|------------|-------|
| | | |
| | | |
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| | | |
| | | |

I'm interested in helping in the following areas;

- Attend meetings
 Planning & implementing ideas
 Events
 BBQ Helpers
 Book week
 Volunteer team (i.e. Disco Volunteer)
 Uniform Shop
 Other: _____

I apply for membership in the Oxenford State School Parents and Citizens Association, and I undertake to agree to be bound by the Constitution of the P&C and by all valid resolutions passed by the Association. I agree to work within the boundaries of the Education (General Provisions) Act 2006.

- a) promote the interests of and facilitate the development and further improvement of the school and the good order and management of the School; and
- b) comply with the Constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the Constitution, and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the Education (General Provision) Act 2006.

Signature: **Date:**/...../.....

P&C SECRETARY USE ONLY

Date received:/...../.....

Date accepted:/...../.....

Secretary's signature:

Entered in P&C Register

CODE OF CONDUCT FOR P&C ASSOCIATIONS

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behavior by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- act in the best interest of the whole school community at all times
- act in compliance with the Constitution
- act and work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education's policies and procedures relevant to P&C Association operations
- conduct and present themselves in a professional manner and act ethically and with integrity at all times.
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times.
- represent all members of the school community.
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful, and fair.
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff, or students) at all times and not disclose confidential information.
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy.

P&C members (including Executive Committee members) should also abide by all expectations outlined in the school's Parent and Community Code of Conduct if the school has one.

Signed: _____

Date: _____