

18 January 2024



**OXENFORD
STATE SCHOOL**

Knowledge Brings Growth

Dear Parents/Carers,

SWIMMING LESSONS

Swimming is an integral component of our Health and Physical Education program, and as such, **we expect all students to participate**. Furthermore, we also have a duty of care to ensure students are given the opportunity to learn to swim and improve their technique / skills. There are a number of lakes and rivers in the Oxenford area, we are close to beaches and many homes on the coast have swimming pools. Consequently, it is essential that our students learn to swim proficiently for their own and the safety of others.

We need your support to ensure all students attend swimming lessons.

This year our students will be attending swimming lessons at Gulliver's Swim and Sports World located at Upper Coomera.

Lessons for students in **Years 3-6** will occur daily on Monday-Wednesday and Friday during week 6 this term (26/2/24 - 28/2/24 and 1/03/2024). Students in Prep to Year 2 will attend swimming lessons in term 4. Our school will once again be taking advantage of a financial grant from the State Government to encourage even greater participation in these invaluable lessons. Consequently, we are able to charge the very reasonable price of **\$30.00** per student for 4 lessons x 40-minute lessons. This price inclusive of transport costs for all students and students are supplied with a swimming cap to be worn during lessons.

The lessons provided are highly supervised, held in small groups and each student is given instruction specific to their individual needs. Students who already have swimming capabilities will participate in extension programs, to further develop their skills.

Permission notes and money need to be returned by **Friday 16, February**, so that we can confirm numbers and buses. If further details regarding our swimming program are needed, please do not hesitate to contact me. Please complete and sign the permission and payment details forms below and return them to the office with the **\$30.00** payment.

Yours Sincerely,

Steve Newman
PE Teacher

Patric Brady
Principal

Be Safe • Be Respectful • Be a Learner

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90 Michigan Drive, Oxenford Qld 4210
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Swimming Lessons at Gulliver's Swim and Sport World

Please return Consent Form with payment to the office by Friday 16, February 2024.

Consent:

By signing this form, I agree to all the following statements:

- I have read all of the information contained in this form in relation to the activity (including any attached material)
- I am aware that the department does not have personal accident insurance cover for students.
- I give consent for the named child/student, _____ to participate in the identified activity.
- I will pay to the school the costs detailed in this consent form for the child/student's participation in the activity.
- I agree to and understand the refund policy as it applies to this excursion (see Activity costs)
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment the child/student may reasonably require, including contacting their doctor.
- I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.
- I have provided the school with all relevant details of the child/student's medical or physical needs on registration /enrolment and where relevant have updated this information.
- I give consent for student contact information to be shared in relation to this activity in compliance with relevant [Queensland Chief Health Officer's Directions](#).

Parent/Carer/Student*	Name:		
	Phone number:		
	Email address:		
	Signature:		Date:

Activity Risks & Insurance

Please note that the Department of Education and Training does not have personal accident insurance cover for students. If your child is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may be also be covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide what types and what level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow your child to participate in this activity.

Privacy Notice

The Department of Education and Training (DET) is collecting the personal information requested in this form in order to, obtain lawful consent for your child to participate in the activity, help coordinate the activity, respond to any injury or medical condition that may arise during, or as a result of the activity and update school records where necessary.

The information will only be accessed by authorised school staff and will be dealt with in accordance with the confidentiality requirements of s.426 of the Education (General Provisions) Act 2006 (Qld) and the Information Privacy Act 2009 (Qld).

The information will not be disclosed to any other person or agency unless it is for a purpose stated above, the disclosure is authorised or required by law, or you have given DET permission for the information to be disclosed.

Please ensure you return this payment form and payment by Friday 16 February 2024

Excursion: Oxenford State School 2024 Swimming Lessons

Cost: \$30.00

Childs name _____

Class _____

Payment can be made at school using cash, cheque and EFTPOS (**Wednesdays and Fridays between 8:00 – 10:00am ONLY**) or

The schools preferred method of payment is BPOINT which can be located at

www.bpoint.com.au/payments/dete

The details required to make payment by BPOINT are located on your invoice.

Payment via the internet: School's Bank Account Name: BSB: **064 401** A/C: **00904551**

Reference details: Please record **student name & payment reason** (B Smith- Swimming Lessons)

Date of Deposit: _____ Amount of Deposit: _____ Reference Used: _____

Please find enclosed Cash/cheque for \$

No late payments will be accepted.



Refund Policy

At Oxenford State School, we are committed to providing a safe and supportive learning environment for students, staff and volunteers. This commitment includes the health and safety of staff and students when conducting curriculum activities in the school or in other locations.

School excursions and camps enhance a student's learning by providing opportunities for the student to participate in activities, both curriculum-related and recreational, outside the normal school routine. All planned school excursions are approved by the Principal and endorsed by the Parents and Citizens Association.

State schools are able to charge a fee for:

- an educational service including materials and consumables not defined as instruction, administration and facilities for the education of the student
- an education service purchased from a provider other than the school where the provider charges the school and
- a specialised educational program.

A school fee is directed to the purpose for which it is charged.

School fees for extra-curricular activities are calculated on a cost recovery only basis, according to the number of students who have indicated their attendance.

Participation of students in an extra-curricular activity is indicated through payment of the fee and provision of a permission form completed by the parent.

As the school budget cannot meet any shortfalls in funding for an extra-curricular activity due to the subsequent non-participation of a student who had previously indicated attendance of the activity, fees already paid for an extra-curricular activity may be refunded in full or in part or not at all, having regard to the associated expenses incurred and the circumstances of the non-participation.

If a parent wishes to apply for a refund due to their child's non-participation in an extra-curricular activity, they may do so by completing a Request for Refund form available from the school office. Where possible, the request should include the receipt relating to the payment for which a refund is being sought.

It is preferred that refunds be made as a credit against the student's account at the school, and used to offset any future charges.