



**OXENFORD
STATE SCHOOL**

Knowledge Brings Growth

15th February 2023

Dear Parents and Carers,

Young Engineers will be presenting for the Year 3 students in the school hall on Tuesday 28th March 2023. This incursion has been selected for students to consolidate their STEMS process skills.

Students will be given the opportunity to participate in a workshop, creating design challenges to assist students with problem solving skills.

Activity details:

- **When:** Tuesday 28th March 2023
- **Where:** School Hall
- **Time:** 9:00am – 11.00am

Activity Costs: \$10.00

Due Date: Tuesday 22nd March 2023

If you wish for your child to participate in the activity, please pay, complete and return the attached consent form to your child's teacher to pass onto Mr Horn.

Thank you.

Yours sincerely,

Lachlan Horn

STEM Teacher

Patric A Brady

Principal

Be Safe • Be Respectful • Be a Learner

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90 Michigan Drive, Oxenford Qld 4210
www.oxenfordss.eq.edu.au

Young Engineers Incursion

Please ensure you return this consent form and make payment by Wednesday 22nd March 2023

Consent:

By signing this form I agree that:

- I have read all of the information contained in this form in relation to the activity and I am aware that the Department of Education and Training does not have personal accident insurance cover for students. I give consent for my child, _____ in class _____, to participate in the Young Engineers Incursion.
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment my child may reasonably require.
- I accept liability for all reasonable costs incurred by the Department of Education and Training in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the Department of Education and Training the full amount of those costs.
- I have provided the school all relevant details of my child's medical or physical needs on enrolment and where relevant have updated this information.

Parent/Carer Name: _____ (Please Print)

Parent/Carer's Signature: _____

Date: ____ / ____ / ____

Activity Risks & Insurance

Please note that the Department of Education and Training does not have personal accident insurance cover for students. If your child is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may also be covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide what types and what level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow your child to participate in this activity.

Privacy Notice

The Department of Education and Training (DET) is collecting the personal information requested in this form in order to, obtain lawful consent for your child to participate in the activity, help coordinate the activity, respond to any injury or medical condition that may arise during, or as a result of the activity and update school records where necessary.

The information will only be accessed by authorised school staff and will be dealt with in accordance with the confidentiality requirements of s.426 of the Education (General Provisions) Act 2006 (Qld) and the Information Privacy Act 2009 (Qld).

The information will not be disclosed to any other person or agency unless it is for a purpose stated above, the disclosure is authorised or required by law, or you have given DET permission for the information to be disclosed.

Please ensure you return this consent form and make payment by Wednesday 22nd March 2023

Incursion: Young Engineers

Cost: \$10.00

Child's name _____ **Class** _____

Payment can be made at school using cash, cheque and EFTPOS (**Wednesdays and Fridays between 8:15 – 10:00am ONLY**) or

- The schools preferred method of payment is BPOINT which can be located at www.bpoint.com.au/payments/dete**

The details required to make payment by BPOINT are located on your invoice.

- Payment via the internet:** School's Bank Account Name: BSB: **064 401** A/C: **00904551**
Reference details: Please record **student name & payment reason** (e.g. B Smith – Taiko Drumming)

Date of Deposit: _____ Amount of Deposit: _____ Reference Used: _____

- Please find enclosed cash/cheque for \$ _____

No late payments will be accepted.

Refund Policy

At Oxenford State School, we are committed to providing a safe and supportive learning environment for students, staff and volunteers. This commitment includes the health and safety of staff and students when conducting curriculum activities in the school or in other locations.

School excursions and camps enhance a student's learning by providing opportunities for the student to participate in activities, both curriculum-related and recreational, outside the normal school routine. All planned school excursions are approved by the Principal and endorsed by the Parents and Citizens Association.

State schools are able to charge a fee for:

- an educational service including materials and consumables not defined as instruction, administration and facilities for the education of the student
- an education service purchased from a provider other than the school where the provider charges the school and
- a specialised educational program.

A school fee is directed to the purpose for which it is charged.

School fees for extra-curricular activities are calculated on a cost recovery only basis, according to the number of students who have indicated their attendance.

Participation of students in an extra-curricular activity is indicated through payment of the fee and provision of a permission form completed by the parent.

As the school budget cannot meet any shortfalls in funding for an extra-curricular activity due to the subsequent non-participation of a student who had previously indicated attendance of the activity, fees already paid for an extra-curricular activity may be refunded in full or in part or not at all, having regard to the associated expenses incurred and the circumstances of the non-participation.

If a parent wishes to apply for a refund due to their child's non-participation in an extra-curricular activity, they may do so by completing a Request for Refund form available from the school office. Where possible, the request should include the receipt relating to the payment for which a refund is being sought.

It is preferred that refunds be made as a credit against the student's account at the school, and used to offset any future charges.