



## 2023/2024 MEMBERSHIP APPLICATION

*\*memberships expire at AGM*

Name: .....

Address: .....

Phone: .....

Email: .....

Membership: **New / Renewal** (Please circle one)

I am a **Parent / Guardian / Staff Member / a Community Member (over 18 years of age)** (Please circle one)

If applying as a Community Member, Date of Birth required: ...../...../.....

If a community member Blue Card Number ..... Expiry Date .....

### CHILDREN ATTENDING IN 2023

SURNAME

CHRISTIAN NAME

CLASS

### AREAS OF INVOLVEMENT (Please tick each box where you would like to be involved on a voluntary basis)

You can volunteer as little or as much time as you like – Just one thing can make such a big difference!

P&C Events & Fundraising

Book Fair

Tuckshop (operated by the school)

I apply for membership in the Oxenford State School Parents and Citizens Association and I undertake to agree to be bound by the Constitution of the P&C and by all valid resolutions passed by the Association. I agree to work within the boundaries of the Education (General Provisions) Act 2006.

- a) promote the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the Constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the Constitution, and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the Education (General Provision) Act 2006.

Signature: ..... Date: ...../...../.....

#### P&C Secretary Use Only

Date received: ...../...../..... Date accepted: ...../...../.....

Secretary's signature: .....

Entered in P&C Register.



## CODE OF CONDUCT FOR P&C ASSOCIATIONS

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school. The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

### P&C Association members are to:

- act in the best interest of the whole school community at all times
- act in compliance with the Constitution
- act and work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education's policies and procedures relevant to P&C Association operations
- conduct and present themselves in a professional manner and act ethically and with integrity at all times
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- represent all members of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy.

P&C members (including Executive Committee members) should also abide by all expectations outlined in the school's Parent and Community Code of Conduct if the school has one.

Signed by P&C Member: \_\_\_\_\_

Date: \_\_\_\_\_